

Meeting SAT Computer Science 1 May 2020

Minutes approved

Present:

- Dan Witzner Hansen (HoP SWU)
- Marco Carbone (HoP CS and SDT)
- Therese Graversen (HoP DS)
- Søren Debois (HoP SD and SEN)
- Theodor Christian Kier (Student rep., SWU)
- Cecilie Bech Rønsholt (Student rep., SD)
- Viktor Shamal Andersen (Student rep., DS)
- Paolo Tell (Guest from faculty)
- Sanne Louise Aaby-Diedrichsen (Academic supervisor)
- Mette Holm Smith (Prog Coor DS)
- Marc Kellaway (Prog Coor SD)
- Allette Bjørn Bundgaard (Prog Coor SWU/CS/SDT)

Absent:

- Daniele Galati (Student rep., DS)
- Jesper Bengtson (Guest from faculty)

Minutes:

1. **Approval of agenda:** Marco suggests a point: Second exam attempt - practice at ITU – discussion. Added as point 7 - not urgent.
2. **Information:** a) Minutes from meeting 24 April not ready for approval.
3. **Update from study programmes:** /Students.

SWU: Theodor: *Second Year Project: Functional Programming:* Submission deadline for the project is 4 May. Teachers allocate two time slots for questions, and answer question on the course forum. This is good but come very late.

The problems reported at the last SAT meeting is not solved.

SAT: Right now, it is too late to intervene. Students should use the course evaluation to report the problems.

Dan will use the results from the course evaluation and comments from SAT meetings when talking to the course manager.

SD: Cecilie:

Petition from students: (See minutes from SAT meeting 24 April '20). Søren invited the SD students to a meeting on Thursday 7 May to discuss the reported problems.

Algorithms and Data Structure: Monday 4 May, meeting with the participants on the course about the exam.

DS: Nothing to report.

CS: Nothing to report.

General issues:

Extended deadline for master's thesis: There should be a possibility for a short extension of the deadline.

Deadline for Bachelor projects: Dan had a meeting with Aske about the possibility to allow bachelor students to extend the deadline as for master's theses. Also, the possibility for a short extension of a few weeks should be an option.

SAT decided to present a proposal to study board: A two-week extension should be a possibility to master's theses and bachelor projects. Thus, the deadlines would go from 1 June to 15 June.

4. Oral examinations in spring 2020. /Head of Programs. See point 5.

5. Draft guidelines for oral examination / Søren:

Søren presents the draft guidelines for online oral exams. Study board discuss them on Tuesday and ask for SAT's comments.

Key words:

- Online oral exam take place on Zoom; Students may be asked to identify themselves; Camera should be on during the entire exam.
- Specific for oral group exams: Students can sit in the same room but should log on individually.
- The guidelines also address what to do in case of technical issues.

SAT's comments:

- Are those guidelines recommendations or rules?
- It is good to have the mobile phone as the alternative to re-connect to zoom in case of technical issues.
- How to tackle students that try to avoid the exam by referring to technical issues? Probably the exam would be scheduled the same day. This should prevent students to try to get a new exam – and thus, more preparation time.
- When a re-schedule is necessary, should the exam start over again from scratch or resume from where it was left?
- Students worry that taking the exam online will affect the grading. Teachers with experience in online oral exam says, this is not the case.
- More breaks might be necessary in online oral examination.

Marco will bring this to SAT:

- Are the guidelines recommendation or rules?
- Is it necessary to have strict lines for when to skip an exam (2/3)?
- When re-scheduling, should the exam start over again or resume?

6. Alignment and workload on 3rd semester courses on SWU and some courses on DS. / Theodor.

Students experience that the workload and the exams on SWU 3rd semester do not match ECTS for the courses. Victor adds the same apply on several courses on DS.

Discussion:

- 1) Expected workload for students per ECTS per week.

Students are expected to use what compares to a full working week. The question is how to calculate this.

SAT decided to postpone this part of the discussion till next meeting, where Marc/Mette/Allette prepare the solid rule for this calculation at ITU.

- 2) Students feel that the courses are heavy overloaded. Each course take too much time and the time schedule tilts.

Key word for discussion:

- Do the expectations for the courses align with the ITU calculation of ECTS and hours?

- To whom do the expectations apply - the average students, What about students below and above average?

- Students need to remember that due to differences, not all can expect to spend just the expected time on the studies.

- Third semester SWU was addressed several times before and changes took place.

However, it is important to keep an eye out still, so things do not get out of hands. Dan will talk to CM on Introduction to Database Design/Systems.

- Issues are also reported on SWU second semester.

SAT decided:

- The discussion continues at next meeting.
- Marc/Mette/Allette prepare a document with the solid rule for the ECTS/Hours calculation at ITU.
- Dan prepares a short document explaining the changes on SWU 3rd semester.
- All student members ask fellow students on the programs to give a rough estimate on the time they use to study per week.

7. Second exam attempt, practice at ITU – discussion /Marco.

Postponed.

8. AOB: Nothing to report.