

# Board of Studies (BoS) – 8. meeting 2023

6 October 2023

Present: **Marco Carbone** (faculty, SAT CS), **Irina Papazu** (faculty, SAT Business), **Magnus Borum Green** (student, SAT DD), **Fie Crusell Pedersen** (student, SAT BIT), **Theodor Christian Kier** (directly elected student), **Clovis A.V. Lebret** (student, SAT Games), **Pernille Rydén** (assigned guest, Dean of Education), **Ea Feldfos** (assigned guest, SAP), **Christian Balslev van Randwijk** (secretary to BoS, SAP)

Guests: **Lise Lawaetz Winkler** (SAP), **Louise Lundsgaard Nielsen** (SAP)

Absent: **Hanna Wirman** (faculty, SAT Games), **Signe Louise Yndigegn** (faculty, SAT DD), **Juraj Septak** (students, SAT CS)

## Agenda

### 1. Approval of agenda

### 2. Status: Study Environment Action Plan

Lise (Guest from Dean of Education Support) will give an update on the actions from the Study Environment Assessment Action plan (see Appendix 1).

Christian and Lise will inform about the upcoming Danish Student Survey and what it is used for. They will also invite BoS to make suggestions on how we best involve students and faculty in the subsequent process of discussing data and appropriate actions to issues identified in the survey.

*App 1: StuEnvAss Action Plan Status Autumn 2023*

### 3. Information: Delayed grades

After each exam period, BoS receives an overview of grades delayed.

*App 2: Grades Delayed Summer 23*

### 4. Status: Exemption Committee

Louise (guest from SAP) will give a status on the Exemption Committee.

*App 3: Status Exemption Committee October 2023*

### 5. AOB (Any Other Business)

## Minutes

### **Ad 1**

Theodor was selected as Chair for the meeting. The agenda was approved.

### **Ad 2**

Lise presented the status on the action plan. Many actions are now part of daily operation or have run their course since the action plan period is coming to an end. Several initiatives have been enacted, among them *How to Study* campaign for all BSc students, *Here to Help* campaign starting this October, and activities to improve TA-processes.

Magnus asked why the action point about wifi is green, but it says that there has been no response. Lise answered that it could probably have been marked yellow, since they haven't heard back yet. But IT says that they almost never hear from students, so it is important that students say something if they experience problems with IT. Generally, infrastructure issues should be directed towards FM.

Theodor asked about the activities related to point 2.3: Research base How come most students never think they have done any research?

Pernille answered that often students aren't aware when they are participating in research-based learning. One problem could be that the current main quality measure for research base of teaching is the VIP/DVIP ratio. This is a tacit measure, and not very visible at all to students.

So, a process has started with elaborating activities that are taking place, rather than just measuring who is in the room (VIP = RBL, is not a very visible og tangible measure). Pernille stated that there is actually a lot of RBL taking place at ITU, but it is rarely visible. This is why the RBL process has been started, looking more at activity-related measures, rather than person-related measures.

They will also discuss with faculty why RBL is important, what methods and activities will further enhance the students' appropriation of useful skills, and how they can be employed following their graduation.

Lise introduced the coming Danish Student Survey ("Danmarks Studieundersøgelse") and how it plays into the upcoming Study Environment Action Plan.

Lise and Christian asked the student members of BoS how students could be involved in an authentic way in the processing of data, and identification of actionable points of interest in the data set. Magnus and Theodor felt certain that it wouldn't be difficult finding students who would like to participate.

Lise and Christian suggested a model where they identify a number of areas of interest in the data, and students are then involved with prioritizing these areas. Students will of course still be welcome to identify further areas of interest. This method for post-processing the survey was agreed as a good starting point, and Lise and Christian will continue working towards such a model.

Finally, Pernille mentioned that we have discussed an alignment with the action plan and all the other strategic goals and projects, to avoid bureaucratic clutter in the follow up.

### **Ad 3**

Ea presented the overview of delayed grades for ordinary, written summer exams.

Since the discussion in spring, the calculation of delayed days has been changed. The overview now gives the day of announcement to students instead of the day of receipt in SAP.

Only written and take-home exams are included since oral exams get grades immediately. More exams than previously have been oral in some way, probably due to concerns about GAI.

It was discussed that the number of course registrations is high and that this means a lot of students are affected by delayed grades. This is stressful for both students and teachers.

Ea mentioned that we don't have a system for digital exams yet, but that we are working on that. A digital exam system will make it easier to process exams and grades and reduce the number of errors due to hand-written practices. Digital exams would also make planning exams much easier.

Marco mentioned that, during winter, that "free month" is when you as faculty have bulk time to do research, but it is also the month of grading exams, which may be contributing to delays.

The number of days delayed declined compared to previous years, however, which is a good thing.

### **Ad 4**

Louise initially presented the role of the exemption committee.

Louise then presented the status of exemptions from the spring semester.

Since February, SAP have been making decisions about exemptions. In most cases exemptions were granted. In some cases, it was a partial exemption. Less than 5% were rejected.

Louise then presented some general tendencies, such as an overall drop in the number of applications, but an increase in applications from students with various impairments.

Theodor asked if there was any data on particular semesters, and if it was possible to identify particular times when many applications arrive. Currently this is not easy, due to ageing systems.

Ea mentioned that, so far, there have been very few applications this semester, which is very unusual for this time of year. So that is a good sign.

### **Ad 5**

Pernille mentioned that there has been a call for more information and rules for using GAI. It is in the pipeline, and it is definitely on its way.

These will be general principles, but teachers are implementing rules on particular exams and courses.