HOW TO APPLY FOR PREAPPROVAL OF COURSES

by the
Study & Career
Guidance

Find the courses you want to take

those could be electives, courses abroad, or summer school

Check the deadline for applying at the host university

Fill out the application form

You find it on Studyguide under 'Forms'

Send your application to sap@itu.dk

The deadline is:
20. April (for autumn semester)
20. October (for spring semester)

Remember to attach all the relevant documents

Make a study plan

SAP will process your application

And they will contact you if they need further documentation

You will get an answer from SAP no later than

1. June (for autumn semester)
1. December (for spring semester)

Apply for the courses at the host university

Questions?
Contact

The Study & Career Guidance at ITU